



## KNIGHTDALE PUBLIC SAFETY COMMITTEE MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

**February 17, 2016**

The Knightdale Public Safety Committee met at 6:00 p.m. in the Council Chamber Room of Town Hall.

PRESENT: Councilor Randy Young, Councilor Mark Swan

ABSENT: No one.

Staff Members Present: Fire Chief, Tim Guffey; Police Captain, Jacqui Boykin

Meeting called to order by Councilor Young at 6:05pm.

ITEM I. APPROVAL OF MINUTES

**...Motion made by Councilor Swan to approve the minutes for December 16, 2015 and January 20, 2016. Motion seconded by Councilor Young and carried unanimously.**

ITEM II. OLD BUSINESS

ITEM III. NEW BUSINESS

A. Police Department Report

1. Year-end Reports and Analyses

Captain Boykin provided an overview of several recent analyses conducted by the department's administration. These analyses focused on a review of the areas of use of force, citizen complaints against officers, vehicle pursuits, employee grievances, crime trends and community outreach, and traffic stop practices. The data and trends will be reviewed by the Police Advisory Board in March to ensure clarity ahead of public dissemination.

2. Status Update on Sergeant Vacancy

In late 2015, the Council approved the reclassification of a police officer position to a Traffic Sergeant position. The police department recently appointed a sergeant to serve in the specialized assignment. This appointment created a vacancy at the line sergeant level. The agency's administration is currently considering the letters of interest of three internal applicants to fill this role. Additional details regarding the selection process and appointment will be forthcoming.

B. Fire Department Report

1. 2015 Year End Report

In 2015 the fire department responded to over 1300 calls. The town experienced two fatalities as a result of fires last year. The annual report reflected work done with community events, car seat installations, training, and other operational functions of the department.

2. City of Raleigh Fire Hydrant Plan in Knightdale/Wake County

Chief Guffey reviewed a short presentation that explained the color coding scheme and financial responsibility of private vs. public hydrants moving forward. This plan was spearheaded by the City of Raleigh with other Wake County agencies coming on board over the next year. Knightdale will continue with maintenance of the hydrants throughout town in 2016, but will require private hydrants to be personally maintained starting in 2017.

3. Review of the North Carolina Response Rating Schedule

Chief Guffey provided a Response Rating Schedule to the committee members for their review, however this topic was tabled for the next meeting.

ITEM IV. ADJOURNMENT

**...Motion was made by Councilor Swan to adjourn at 6:55pm. Motion seconded by Councilor Young and carried unanimously.**

  
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Councilor Randy Young, Public Safety Committee Chairman.

  
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Clerk for Public Safety Committee